**MEETING REPORT**

**Team Name: \_\_\_\_\_\_\_\_\_7\_\_\_\_\_\_\_\_\_\_\_ Date of Meeting:** 01/03/2024

**Start Time:** 10:30 **End Time:** 11:30 **Meeting Location:** Cafeteria

**Moderator:** Dajana Kokomani **Recorder:** Dajana Kokomani

**Other Members Present:** Dea Hasanaj, Danja Korreshi, Olga Kolaj, Aurel Kulemani, Xhulia Myftaraj, Brend Zmijanej.

**Members Absent:** ---

**Topics Discussed:**

* What type of Software Application our group will be working on for the project
* Defining what the system of our software should do and who it caters to

**Decisions Made:**

* We decided on the creation of a Web App
* Our system will be a food delivery app with 3 user levels, that allows the users to register as clients, restaurants or delivery and gives them the ability to place an order, prepare an order or deliver an order and much more accordingly.

**Tasks Assigned:**

For the first meeting we assigned general tasks for the entire team that include:

* Brainstorming ideas for the architectural design and the front end/display of the app.
* Coming up with suggestions for different services and functionalities of the system.
* Deciding on a leader and means of communication
* Creating the project repository on Github and adding all the members as collaborators -> done by Dea Hasanaj

**Time, Place, and Agenda for Next Meeting:**

11/03/2024 at around 10:30 in the cafeteria.